



APPROVED PROVIDER UNIT EVALUATION PLAN TEMPLATE

GOAL: STRUCTURE & FUNCTION	OUTCOME MEASURES	STRATEGIES TO ACHIEVE	WHEN AND HOW EVALUATED; BY WHOM	OUTCOMES	NEXT PDSA CYCLE

GOAL: NURSING PROFESSIONAL DEVELOPMENT	OUTCOME MEASURES	STRATEGIES TO ACHIEVE	WHEN AND HOW EVALUATED; BY WHOM	OUTCOMES	NEXT PDSA CYCLE

SAMPLE COMPLETED PAGE OF EVALUATION PLAN WNA APPROVER UNIT 2014

GOAL: NPD	OUTCOME MEASURES	STRATEGIES TO ACHIEVE	WHEN AND HOW EVALUATED; BY WHOM	OUTCOMES	NEXT PDSA CYCLE
WNA contributes to nursing professional development by approving quality continuing education activities meeting ANCC-COA standards.	95% of Providers meet standards for Approval or Approval with distinction on Provider applications	A. Monthly NPRL calls with Providers B. Pre-application calls with Providers C. 1:1 calls with Providers who are denied or meet only Provisional approval D. 2014 Include Goal / Progress exercise in Annual report and provide feedback to Providers	Annually the CEAP Committee reviews statistics on the number of applications received /approved in the previous year. NPRL evaluates quarterly if strategies are implemented.	8 provider applications submitted / 90% approved. 2014: 10 calls with Providers by NPRL 2015: Feedback to Providers	2015: Consider providing summaries of NPRL monthly calls for those that can't attend. Consider additional written tips for Provider applications Further develop "package" for Providers on criteria and submitting Provider application
	95% of IEA applications meet standards for approval using ANCC-COA criteria	A. Revise IEA application for easier use B. Provide samples and templates for applicants C. Develop additional training resources for applicants D. Increase NPRL contact with IEA applicants	Annually the CEAP Committee reviews statistics on the number of applications received /approved in the previous year. NPRL evaluates quarterly if strategies are implemented.	52 activities submitted 95% approved. NPRL did not achieve the development of additional training materials for IEA applicants – continue goal for 2015	2015: Pilot a conference call for IEA applicants highlighting most frequent issues with applications Develop additional training resources for IEA applicants Provide templates and sample forms for applicants