2027/2028 WNA Election – Available Positions

All positions are two-year terms.
All nominees must be WNA/ANA members in good standing.
Positions begin on January 16, 2027.

Please contact WNA Membership & Events Coordinator Bri Clayton with any questions about the available leadership opportunities. bri@wisconsinnurses.org

POSITIONS AVAILABLE:

Vice President

Role: Serve as an officer of the WNA Board of Directors. Is the chair of Coordinating Cabinet and assume all duties of the President in the president's absence.

Secretary

Role: The Secretary serves as an officer on the WNA Board of Directors and is official recorder of all WNA Board meetings and meetings of the membership.

Staff Nurse Representative Position

Role: The individual Board Member serves as a director-at-large of the WNA Board of Directors and provides a perspective of the staff nurse.

Director-at-Large Position (2 seats are open)

Role: The individual Board Member serves as a director of the WNA Board of Directors.

WNA Councils

The WNA Councils are the identified structural units of WNA. Their collective role is to advance WNA's goals and strategic plan, which in turn support the professional image and practice of Wisconsin's RNs.
There are three Councils: There are three vacancies per council.

- Nursing Practice and Quality, Research, and Education (Tri-Council)
- Public Policy
- Workforce Advocacy

WNA Nominations Committee

WNA's Nominating Committee is responsible for preparing the annual slate of candidates for WNA elections.

ABOUT THE WNA BOARD OF DIRECTORS

The Board of Directors is the governing body of the association that exercises corporate responsibility and the fiduciary duties of WNA. It is made up of four officers (President, Vice President, Secretary, and Treasurer) and five directors (Staff Nurse Representative, Advanced Practice Registered Nurse Representative, and three Directors-at-Large). Currently, the WNA Board meets six times a year for two hour meetings held virtually, except for one in person meeting.

WNA BOARD OF DIRECTORS – VICE PRESIDENT

The member will: demonstrate adherence to WNA's purposes and goals and is representative of the general attitude and values of the Association. Have experience as a group leader with skills in group process, problem solving, policy formation, conflict management and working with the media. Serve as an officer of the WNA Board of Directors. Also is the chair of the Coordinating Cabinet, which consists of the Vice President and the chairs of WNA's three Councils.

1. Responsibilities
   A. Assumes the duties of the President in the President's absence as it relates to public relations, committee attendance, meetings of the members and Board of Directors.
   B. Serves as a member of the WNA's Executive Committee.
   C. Serves as Chair of WNA's Personnel Committee.
   D. Assists with orientation of new officers, Board and structural unit committee members.
   E. Be knowledgeable of the major current nursing and health care issues.
   F. Chairs the WNA Coordinating Cabinet, which includes the Vice President and the chairs of WNA's three Councils.
   G. Prepares for Board meetings by reading materials provided and requests additional information when indicated.
   H. Participates in Board deliberations and seeks additional information as needed.
   I. Review and signs Statement of WNA Board Member Conflict of Interest annually.

2. Time Commitment*

   A. Attend all four meetings of the Board of Directors, usually scheduled for a two-hour meeting in the evening.
   A. Participate in meetings of the Executive Committee, approximately 6 meetings per year for less than one hour.
   B. Review and be knowledgeable of all board related materials prior to board meeting, usually requires one hour.
   C. Chair meetings of the Coordinating Cabinet, typically via conference call, at least four times per year.
   D. Execute responsibilities as Chair of Personnel Committee as needed. Typically consists of a yearly review and other items as needed.
   E. *This position requires a modest time commitment.

WNA BOARD OF DIRECTORS - SECRETARY

Role: The Secretary serves as an officer on the WNA Board of Directors and is official recorder of all WNA Board meetings and meetings of the full membership.

2. Qualifications:
   A. Exceptional listening skills.
   B. Assist in clarification of conversations/discussions for the purposes of minute taking.
   C. Able to participate in discussions and procedural voting.

Responsible To: WNA Board of Directors and membership.

Term of Office: Is elected by membership by secret ballot for a two (2) year term.

3. Basic Function: The WNA Secretary shall record and forward minutes of all meetings of the membership, Board of Directors and Executive Committee to WNA Board of Directors.

4. Responsibilities:
   A. Record the minutes of the meeting(s) of the Association.
   B. Ensure that all motions are appropriately documented before action is taken.
   C. Forward minutes of WNA Annual Meeting, Board of Directors meetings, and/or Executive Committee Meetings to WNA Executive Director within two weeks of the meeting's completion.
   D. Serve on standing and ad hoc committees of the Board of Directors as appropriate.
   E. Serve as an ambassador, and as appropriate, a spokesperson for WNA.
   F. Conduct Roll Call prior to any Board of Directors or Executive Committee meetings.
   G. Conduct membership count to determine quorum for membership meetings.
   H. Informs guests of Board Policy regarding electronic or mechanical recording of Board action without the consent of the Board of Directors.
   I. Participates in Board deliberations and seeks additional information as needed.
   J. Review and signs Statement of WNA Board Member Conflict of Interest annually.

5. Time Commitment
   A. Attend every other month meetings of the Board of Directors, usually scheduled for a two-hour meeting in the evening.
   B. Participate in meetings of the Executive Committee, approximately 6 meetings per year for less than one hour.
   C. Type and submit minutes within two weeks of related meeting.
   D. Review and knowledgeable of all board related materials prior to board meeting, usually requires one hour.

WNA BOARD OF DIRECTORS – STAFF NURSE REPRESENTATIVE

Role: The individual Board Member serves as a director of the WNA Board of Directors and provides a perspective of the staff nurse. A member running for this position must be a staff nurse.

Responsible To: WNA Board of Directors and membership.

Term of Office: Is elected by membership by secret ballot for a two (2) year term.

1. Responsibilities
   A. Attends regularly scheduled Board of Directors meetings and special meetings as called by the President.
   B. Serves as a member-at-large and performs the duties as outlined in the WNA Bylaws.
   C. Prepares for Board meetings by reading materials provided and requests additional information when indicated.
   D. Participates in Board deliberations and seeks additional information as needed.
   E. Review and signs Statement of WNA Board Member Conflict of Interest annually.

2.Time Commitment
   A. Attend every other month meetings of the Board of Directors, usually scheduled for a two-hour meeting in the evening.
   B. Review and be knowledgeable of the Board of Directors agenda item materials, approximately one hour.

WNA BOARD OF DIRECTORS – DIRECTOR-AT-LARGE

Role: The individual Board Member serves as a director of the WNA Board of Directors.

1. Qualifications:
   A. Interest in serving in an elected leadership position for WNA.
   B. Support of WNA's purposes and goals as a representative of the Association.
   C. Commits to the time needed to perform the duties of the position.

Responsible to: WNA Board of Directors and membership.

Term of Office: Is elected by membership by secret ballot for a two (2) year term.

2. Responsibilities:
   A. Attends the six scheduled Board of Directors meetings and special meetings as called by the President.
   B. Serves as a member-at-large and performs the duties as outlined in the WNA Bylaws.
   C. Volunteer to serve on Board-related committees or task forces.
   D. Prepares for Board meetings by viewing posted recordings of reports and action items and reading
   E. materials provided and requests additional information when indicated.
   F. Participates in Board deliberations and seeks additional information as needed.
   G. Review and signs Statement of WNA Board Member Conflict of Interest annually.

1. Time Commitment
   A. Attend all six meetings of the Board of Directors, usually scheduled for two-hours 6:00 pm – 8:00 pm.
   B. View posted recordings of reports and action items and reading materials provided prior to the scheduled board meetings and requests additional information when indicated approximately three hours.

WNA COUNCILS

Wisconsin Nurses Association has three Councils, each consisting of 6-10 members, who are either elected by the membership or appointed by the WNA Board of Directors as needed. The Councils are a. Workforce Advocacy, b. Nursing Practice and Quality, Research, and Education, and c. Public Policy.

The WNA Councils are the identified structural units of WNA. Their collective role is to advance WNA's goals and strategic plan, which in turn supports the professional image and practice of Wisconsin's RNs.

WORKFORCE ADVOCACY COUNCIL

WNA's Workforce Advocacy Council is responsible for reviewing the activities, work products, tools, and services offered through WNA's Workforce Advocacy Program, which provides members with professional practice advocacy services, including supporting the nurse's professional integrity, rights and responsibilities, ethics, principles, advancement of practice standards, and personal well-being.

The Council collaborates with WNA's other Councils, Mutual Interest Groups, and Task Forces as appropriate. The Council provides reports to WNA's President and Chair of the Coordinating Cabinet and submits an annual report.

You may be asked to assist in the development of webinars or other informational materials that engage members and volunteer for other activities included in the Council's work plan. It is expected that you will prepare for and attend all of the scheduled monthly meetings which are one hour in length held virtually.

NURSING PRACTICE AND QUALITY, RESEARCH, AND EDUCATION COUNCIL

WNA's Nursing Practice and Quality, Research, and Education Council identifies an agenda relating to nursing practice and quality, research, and education, based on WNA's goals and strategic plan. The Council reviews and promotes opportunities for nursing practice and quality, which may include promoting best practices and reviewing important documents pertaining to Scope of Practice, Professional Standards, and ANA's Code of Ethics. While doing so, the Council helps provide a forum for discussion on issues related to nursing practice. The Council encourages and facilitates research opportunities. The Council also helps guide WNA's educational agenda, which includes informing nurses of educational issues and opportunities.

The Council collaborates with WNA's other Councils, Mutual Interest Groups, and Task Forces as appropriate. The Council provides reports to WNA's President and Chair of the Coordinating Cabinet and submits an annual report.

You may be asked to assist in the development of webinars or other informational materials that engage members and volunteer for other activities included in the Council's work plan. It is expected that you will prepare for and attend all of the scheduled monthly meetings which are one hour in length held virtually.

PUBLIC POLICY COUNCIL

WNA's Public Policy Council monitors and evaluates legislative and regulatory policies that can have an impact on nurses and health care and promotes nurse participation in the public policy process. The Council creates a Public Policy Agenda for the Association based on WNA's goals and strategic plan. The Council develops a lobbying and education strategy, reviews proposed legislation and regulations to determine if WNA should support or oppose, and provides updates to the membership on the status of legislation and regulations.

The Council collaborates with WNA's other Councils, Mutual Interest Groups, and Task Forces as appropriate. The Council provides reports to WNA's President and Chair of the Coordinating Cabinet and submits an annual report.

You may be asked to assist in the development of webinars or other informational materials that engage members and volunteer for other activities included in the Council's work plan. It is expected that you will prepare for and attend all of the scheduled monthly meetings which are one hour in length held virtually.

As a member of the Council, you should expect to review proposed legislation, make recommendations, and overall actively participate in the development and monitoring of WNA's Public Policy Agenda. You should be willing to provide testimony on behalf of WNA as needed, as well as engage other WNA members if grassroots involvement is needed. You may be asked to help facilitate policy-related member updates

NOMINATING COMMITTEE

The Wisconsin Nurses Association has several Committees, which are composed of members appointed by WNA's Board of Directors. However, because WNA's Nominating Committee helps prepare the ballot to elect WNA's Board of Directors, the Bylaws specifically require that the Nominating Committee be elected by the membership to ensure transparency and autonomy.

The Nominating Committee provides nominees for the WNA Board of Directors (Officers and Directors), Councils, and

Committees, as well as candidates for WNA Representative to ANA Membership Assembly. Committee members take the time to learn the role of positions that need to be filled and help prepare leadership succession strategies. Committee members ensure appropriate diversity is represented throughout WNA's structural units. They select candidates who are understanding and tolerant of the viewpoints of others and who are willing to interact openly and directly with other members and WNA staff.

The Nominating Committee meets via conference call, typically one hour in duration, from August to November. A standard election season will require approximately six zoom meetings. Committee members also make personal contact with members to inquire about their interest in running for office. A Committee member typically calls six to ten members per election cycle.